

DRAFT

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
CHARLEVOIX COUNTY
TUESDAY OCTOBER 14, 2025
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Marc Pellegrino with the Pledge of Allegiance.

ATTENDING: Board members present Trustee Eric Beishlag, Clerk Sandi Whiteford, Supervisor Marc Pellegrino, Trustee Rob Reynolds and Treasurer Ron Chapman. Zoning Administrator Will Trute. Others present Paula Larson, Susan Vrodran, James Vanek, Ron Ludgin, Chris and Libby Bearss, Beth Freeman, Linda Larsen, Joel LaFontain and Candy Green.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comment received.
3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Beishlag made a motion to approve the minutes of September 9, 2025 as written. Motion supported by Mr. Chapman. Motion approved. Mr. Chapman made a motion to approve Minutes of September 30, 2025 Special Meeting as written. Motion supported by Mr. Beishlag. Motion approved.
5. **PAYMENT OF BILLS:** Mr. Beishlag made a motion to approve payment of bills in the amount of \$145,655.48. Checks numbered 2020 to 2052, as well as tax payment to the United States Treasury and the State of Michigan, no voided checks. Motion supported by Mr. Reynolds.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

6. **TREASURER'S REPORT:** As of September 30, 2025, the General Fund balance, including Michigan Class \$1,590,591.07, Horizon CD \$1,070,677.41, Mercantile Bank \$500.756.85 and the General Fund Checking of \$52,243.54 is \$3,214,268.87. Road Fund Checking \$23,635.70, Michigan Class Road Fund \$716,728.56, Total Road Fund \$740,364.26. Fire and Ambulance Fund Checking \$21,768.65, Michigan Class Fire and Ambulance

\$40,108.43, Total Fire/EMS \$61,877.08. Tax Account Checking \$36,262.73 Michigan Class Fund \$586,804.31, Total Tax Account \$623,067.04. Accounts balance with Clerk, supported by the balance sheet.

7. **BS&A:** Mr. Chapman also spoke to the Board of Trustees regarding BS&A tax software offerings for paying taxes online. The first option would be to pay with an ACH transfer from a tax payers bank account to Eveline Township for a \$6.00 charge. The second option would be for a taxpayer to pay with a credit card adding a charge of 3%. Tax payer will need to sign in to the website to pay. Mr. Chapman is asking for authority to setup an account to receive funds from BS&A, to sign the contract and create flyers with instructions to be sent with tax bills. Mrs. Whiteford made a motion to give Mr. Chapman authority to set up an account for the receipt of the funds from BS&A, authority to sign contract for the purpose of receiving funds from BS&A online tax payments and to create instruction flyers to be included with tax bills. Motion supported by Mr. Beishlag. Motion approved.
8. **BOYNE CITY EMS:** Mr. Chapman attended a meeting with other Townships regarding Boyne City attempting to back charge for what Boyne City is considering additional costs of EMS Services. Eveline Township did pay the charges last year and have paid the majority of the base fee for this year. The fee is based on a formula that includes number of dwellings, estimated population, runs and taxable value. The consensus at the meeting was that the Townships will not pay charges until more detail on the charges is provided. The Townships would like more weight put on usage. The Townships would like to meet with the City of Boyne City to discuss the city taking more responsibility. Mr. Chapman is requesting authority to work with the group on resolving this issue. Mr. Beishlag made a motion to give Mr. Chapman the authority to work with the group to resolve the issue. Motion supported by Mr. Pellegrino. Motion approved.
9. **BUDGET AMMENDMENT:** Removed from agenda.
10. **COMMUNICATIONS:** Mr. Chapman received a phone call regarding the Emergency Vehicle signs on M-66. There no longer being a substation, the signs have been found to be misleading. Mr. Chapman contacted Pat Weeks at the Charlevoix County Road Commission. Mr. Weeks will remove the signs.
11. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported that the Planning Commission held discussion regarding the Dean Easement and parties involved. He would like to be able to meet with the parties involved along with Kelly McGinn and Sandi Whiteford to determine if a solution/agreement can be reached to resolve the animosity between the parties. Sommerset removed themselves from the agenda as Mr. Saputo stated his attorney was not prepared.
12. **ORDINANCE AUDIT – DR. CHRIS GROBBEL PhD:** Dr. Grobbel is a certified planner working with several Townships reviewing their ordinances. Highly recommended by John Ferguson and the Townships he is working with. The Planning Commission

would like to have the Board of Trustee authorize hiring Dr. Gobbel to begin review of Eveline Township ordinances. The cost for the audit is \$750.00. to determine how many ordinances need updating. Motion was made by Mr. Beishlag to authorize the Planning Commission to hire Dr. Grobbel to audit the ordinances. Motion supported by Mr. Reynolds.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

13. SPLIT COMMITTEE REPORT: Zoning Administrator Trute reported that 1 property line shift was authorized.

14. ASSESSOR REPORT: Assessor Lavender and crew are continuing assessments in Eveline Township.

15. ZONING REPORT: Zoning Administrator Trute provided a year-to-date October 8, 2025 report of zoning activity. He also reported that two ZBA Public Hearings were held on October 2, 2025 at the Eveline Township Hall. Requests from Michael & Laura Marcero described as 11329 Evergreen Lane, East Jordan, MI 49727. Property tax #006-325-014-00 variance was approved and Steven Greenwald described as 2920 Hobbs Lane, East Jordan, MI 49727. Property tax #006-124-013-35 variance was denied.

16. BIKE LANE UPDATE: Jim Vanek, engineer from the Charlevoix County Road Commission attended the meeting to help clarify aspects of the proposed bike paths via a series of pre-developed questions that were shared with Mr. Vanek a week prior to the meeting and questions as they arose from the board and public. Mr. Vanek stated that the right of way is 66', 33' on either side of the center line. Bike path area would be 4' from the white line. The asphalt would be 4" thick on the shoulder. Charlevoix County Road Commission would determine how best the bike path would cross Porter Creek as the Bridge is considered newer and is not scheduled to be modified or replaced, also how best to address narrow areas along Lakeshore Drive as the ditch is an issue all along the non-lakeside of Lakeshore Drive. The steering committee has not met to determine the priority of the roads to be addressed with the new County Road millage over the next 13 years, they are planning to meet late fall or early winter. Charlevoix County Road Commission will do a topographical survey as needed, particularly on the non-lake side. A grant has been applied for through the Charlevoix County Community Foundation to acquire a feasibility study through OHM. The study, once completed will be shared with the Charlevoix County Road Commission. They may then pass it to Wade Trim as that is the company that Charlevoix County Road Commission works with. Charlevoix County Road Commission will pay for repositioning mailboxes along the road. Particular points of concern are the tight spots along the road as the total width each side of the road is suggested to be 36' 6" of pavement, the drainage is very poor on the non-lake side and

once the pavement is in place, a Boyne Sewer System addition would require disruption of the pavement.

- 17. LCEMSA CONTRACT:** Mr. Chapman presented the renewal contract for service from Lake Charlevoix Emergency Services Authority. The contract would be automatically renewed every two years unless either organization chose to terminate with 6 months written notice. Payment would be due no later than April of each year. Mrs. Whiteford made a motion to accept the contract with Lake Charlevoix Emergency Services Authority to cover the specified area as indicated on exhibit a of the contract. Mr. Pelegirino supported the motion.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

- 18. JVEMSA UPDATE:** The Board of Jordan Valley Emergency Medical Service and the new Director Joel Yonkman are working to continue to operate in the black. They are in need of new billing software as the company they have used for many years is limited. Eveline Township by contract has been assessed at 1.25 taxable value vs 1.5 taxable value for the area of coverage. JVEMSA has requested \$31,014.00 for operations which would offset the difference in the lower millage we have been paying. Mr. Beishlag made a motion to pay \$31,014.00 to Jordan Valley Emergency Medical Service for operations. Motion supported by Mr. Reynolds.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Reynolds, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

- 19. FOLLOW UP FROM MR. BEISHLAG REGARDING PREVIOUS ISSUES:** Mr. Beishlag visited the site and spoke with the property owner where the culvert is located. The property owner stated Charlevoix County Road Commission keeps the culvert cleared. There is another drain on private property that would need to be maintained by the property owner. Bracey Road washout has been repaired.

- 20. SEQUANOTA CLUB TITLE SEARCH AND ATTORNEY RESPONSE:** No information has been received at this time.

- 21. DTE UPDATE:** DTE has installed the new natural gas line. T G Plumbing and Heating has inspected the furnace and water heater for conversion. Water heater is electric so does not need conversion; furnace parts are with the furnace to be installed in a couple of weeks.

22. FERRY ROAD CEMETERY UPDATE: By consensus the new cemetery will be opened in sections starting from the berm side. Mr. Chapman will check with the Health Department to be sure all paperwork is in order and request site marking. Mr. Reynolds spoke with Tim Butler, the owner of the property next to the cemetery, regarding plantings he would like used to separate the properties. Mr. Butler is interested in total coverage to restrict the view of the cemetery and expressed that bushy shrubs vs. trees might be a better solution which may be helpful with his concern of trespassers. He is concerned about the slope of the property creating runoff and causing water quality issues. He will test his water annually.

23. PUBLIC COMMENT – NON-AGENDA ITEMS: No Comments presented.

24. BOARD COMMENTS: No Comments presented.

25. ADJOURNMENT: There being no further business before the board at 9:30 p.m. Supervisor Pellegrino adjourned the meeting.

Respectfully,

Sandi Whiteford, Clerk